

निदेशालय कोषागार एवं वित्त सेवायें, उत्तराखण्ड, 23, लक्ष्मी रोड, डालनवाला, देहरादून।

सं० 2758/24(33)/प्रावि०/नि०को०वि०से०/2013

दि० 20 फरवरी, 2013

निविदा आमंत्रण सूचना

उपकोषागारों हेतु इन्डेमिनिटी इंश्योरेन्स पॉलिसी

सर्व साधारण को सूचित किया जाता है, कि निदेशालय कोषागार एवं वित्त सेवायें, सह-स्टेट इण्टरनल आडिट, उत्तराखण्ड, 23, लक्ष्मी रोड, डालनवाला, देहरादून के अधीन 66 उपकोषागारों के लिए बैंकिंग इन्डेमिनिटी इंश्योरेन्स पॉलिसी की तर्ज पर इन्डेमिनिटी इंश्योरेन्स पालिसी ली जानी है। पालिसी हेतु गैर जीवन जनरल इंश्योरेन्स कम्पनियों से निविदा आमंत्रित की जाती हैं। निविदा दि० 06-03-2013 को अपरान्ह 1.00 बजे तक प्राप्त की जायेगी। पंजीकृत/स्पीड पोस्ट एवं विशेष वाहक के माध्यम से प्राप्त निविदायें जो अपरान्ह 1.00 बजे तक प्राप्त होंगीं उन्हीं पर विचार किया जायेगा। बिलम्ब से प्राप्त निविदाओं पर कोई विचार नहीं किया जायेगा। निविदा उसी दिन अपरान्ह 3.00 बजे निविदादाताओं की उपस्थिति में खोली जायेगी।

टेंडर फार्म तथा विस्तृत नियम एवं शर्तों का विवरण निदेशालय के सूचना पट्ट तथा विभागीय बेवसाईट www.ekosh.uk.gov.in/tenders पर देखा जा सकता है।

निदेशक
कोषागार एवं वित्त सेवायें,
उत्तराखण्ड, देहरादून।

Directorate Treasury And Finance Services, Uttarakhand
23, Laxmi Road, Dalanwala, Dehradun – 248001
Tel: 0135-2653628. E-Mail: treas-ua@nic.in

Letter No **24(33)/Tech/D.T.F.S./2012**

Date: 20 **FEB**, 2013

**Notice inviting Tender (NIT) for Indemnity Insurance Policy for
Sub Treasuries in the state of Uttarakhand**

Director of Treasuries and Finance Services Uttarakhand invites sealed tender for indemnity Insurance for all 66 Sub Treasuries across the state of Uttarakhand in line with the Bankers Indemnity Insurance Policy from all Non Life General Insurance Companies approved by Insurance Regulatory Development Authority (IRDA) as per following schedule

Bid Schedule

Issue date of Tender documents:	21-02-2013
Pre bid Meeting	26-02-2013 at 11:00 AM
Venue for tender related work	Directorate Treasury & Finance Services, Uttarakhand, 23-Laxmi Road, Dalanwala, Dehradun – 248001
Tender document is also available at	http://ekosh.uk.gov.in/tenders
Last Date & Time for Submission of Bids	06-03-2013 (Wednesday) up to 1:00 PM.
Date of Opening of Bids	06-03-2013 (Wednesday) at 3:00 PM

(The pre bid meeting will be held at 23,Laxmi Road Dalanwala,Dehradun-248001 in the Directorate premises.)

TENDER DOCUMENT

- (1) Director of Treasuries and Finance Services Uttarakhand is having total Network of 17 treasuries, 2 IPAO's and 66 Sub treasuries across the state of Uttarakhand.
- (2) Director of Treasuries and Finance Services Uttarakhand invites bid for the coverage of following under Sub Treasuries Indemnity Insurance Policy (STIIP) for the period 01.04.2013 to 31.03.2014, under the terms and conditions mentioned in Annexure.

SI No	Cover	Sum Insured
1	Basic Sum Assured for <ul style="list-style-type: none">• On Premises• In transit• Forgery & Alteration• Dishonesty	Rs 25,00,000

2	Additional Sum Assured <ul style="list-style-type: none"> • On Premises • In Transit 	Rs 1,00,00,000
	Total	Rs 1,25,00,000

- (3) Non life General Insurance Companies, duly approved by IRDA are requested to quote rate for the above risks coverage and on terms & conditions as per enclosed Annexure 'A'.
- (4) The above tender documents is available on Directorate's Web site www.ekosh.uk.gov.in .Sealed Rate quote for the tender shall be sent by hand delivery/ post/ courier to ensure that the same shall be received by Director, Treasuries and Finance Services Uttarakhand,23 Laxmi Road Dehradun -248001 On or before 06.03.2012 at 1 p.m. On the top right hand corner of sealed cover should be written prominently '**Rate Quote for Sub Treasuries Indemnity Insurance Policy 2013-14**'. The full name, contact number and postal address of the Rate Quoting Agency /Company should be written on the bottom left hand corner of the sealed cover.
- (5) Please note that no tender bid shall be accepted after the schedule date and time.
- (6) The bid shall be signed by the authorized official of the bidding organization. The tender shall be opened on 06.03.2013 at 3.00 p.m. in Directorate of Treasuries & finance Services, 23, Laxmi Road, Dalanwala, Dehradun-248001 in presence of the Committee set up for the purpose & representative of the bidding Agency / Companies.
- (7) Conditional bids shall not be accepted.
- (8) Right to accept the bid will rest with Director Treasuries & finance Services who reserves the right to accept or reject any or all bids in part or full.

Yours sincerely,

(R. C. Agrawal)

Director Treasuries & Finance Services
Uttarakhand, Dehradun

Annexure 'A'

Tender for Indemnity Insurance Policy for Sub Treasuries in the state of Uttarakhand

SI No	Cover	Gross Premium	Service Tax	Total Amount
1	Basic Sum Assured for <ul style="list-style-type: none">• On Premises• In transit• Forgery & Alteration• Dishonesty			
2	Additional Sum Assured <ul style="list-style-type: none">• On Premises• In Transit			
	Total			

(Rupees _____)

TERMS AND CONDITIONS FOR TENDER QUOTED.

1. In addition to the present provisions/clauses of Banker's Indemnity Insurance Policy, the policy will be floating over all locations of the Sub treasuries, present and future.
2. Transit and Custody of cash and stamps through employees of the department.
3. Loading and unloading cash & Stamp by Treasuries employees inclusive of sorting and processing at their premises.
4. Cash & Stamps in transit inside/outside city limits by –Road & Rail .
5. Within city on foot/two wheeler up to 5 lacs with one custodian/staff. No Security guard insisted.
6. Cash & Stamps carrying by personal vehicle/contract vehicles/Cash Van /Any Public Mode of Transport (as per local conditions/ requirements).
7. Cash and Stamps will be stored in the double lock/Single lock where they exist as per norms and in rest of the places in currency Safe with double locks.
8. Computer / Electronic crimes committed by Department's employees, contract employees and outsourced agencies.
9. Money and stamps in transit covered, stolen, loss misappropriated by the staff, fraud also to be covered. Loss to the department due to involvement of outsiders including customers shall also be covered in the policy.
10. Forgery of government cheques/pay orders /demand drafts/Online Payment.
11. Loss due to alteration in online payment, cheques, demand Draft, Bankers Cheque and Pay Order shall be covered.

12. Fraud committed by one single employee on different occasions to attract only one single excess only.
13. Infidelity of the Treasury's Employees inclusive of permanent, temporary / Contract Employees dealing in money and Stamps.
14. Fire and Allied perils with earth quake and terrorism (inclusive of short circuit).
15. Security alarm system will be installed at all locations and in case it is not functional on the day of the dacoit /burglary /robbery etc, Insurance Company shall not reject the claim merrily on this account. Periodically the system will however be checked by the treasuries.
16. Final Police Report should not be insisted upon by the Insurance Company. if the same is not received within 30 days from the date of receipt of Survey Report. Claims should be settled within 30 days from date of receipt of Final Survey Report.
17. The cash retention limit shall not be a condition for settlement of claims.75% claim shall be paid by the Insurance Company based on FIR without waiting for Final Police Report.
18. Insurance company shall ensure surveyor's report within a period of 3 months subject to Department shall ensure that all the relevant documents required by the surveyor for settlement of claims shall be provided within 15 days from the request of surveyor.
19. All claims shall be settled within a period of six months.
20. For any dispute, Jurisdiction will be Dehradun District Court.

We accept the above clauses / conditions in Toto.

(Signature of the Tenderer)

Dated: _____

(Seal of the Tenderer)

To,

Shri R.C. Agrawal,
Director,
Treasury & Finance Services,
23-Laxmi Road, Dalanwala,
Dehradun – 248001